

\* required information

**Section 1 of 21**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

 Yes       No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

 Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
- Applying as an individual

A **sole trader** is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

Is your business registered in the UK with Companies House?

 Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

**Continued from previous page...**

Your position in the business	Director	The country where the headquarters of your business is located.
Home country	United Kingdom	
<b>Registered Address</b>		Address registered with Companies House.
Building number or name	22B	
Street	Main Street	
District		
City or town	East Bridgford	
County or administrative area	Nottingham	
Postcode	NG13 8PA	
Country	United Kingdom	

## Section 2 of 21

### PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

### Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

Address     OS map reference     Description

### Postal Address Of Premises

Building number or name	15
Street	Broad Street
District	
City or town	Nottingham
County or administrative area	Nottinghamshire
Postcode	NG1 3AJ
Country	United Kingdom

### Further Details

Telephone number	
Non-domestic rateable value of premises (£)	18,000

## Section 3 of 21

### APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

### Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

## Section 4 of 21

### NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

#### Non Individual Applicant's Name

Name

World Food Kitchen Limited

#### Details

Registered number (where applicable)

12626482

Description of applicant (for example partnership, company, unincorporated association etc)

**Continued from previous page...**

Company

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Contact Details**

E-mail

Telephone number

Other telephone number

\* Date of birth  /  /   
dd mm yyyy

\* Nationality

Documents that demonstrate entitlement to work in the UK

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

The premises will trade as ZHUG, a restaurant located over the ground floor and lower ground floor with an external seating area. The operation will focus on Mediterranean Street food, with alcohol and entertainment being ancillary to the main restaurant function.

**Continued from previous page...**

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

## Section 6 of 21

### PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

Yes  No

## Section 7 of 21

### PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

Yes  No

### Standard Days And Timings

#### MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

#### TUESDAY

Start

End

Start

End

#### WEDNESDAY

Start

End

Start

End

#### THURSDAY

Start

End

Start

End

#### FRIDAY

Start

End

Start

End

#### SATURDAY

Start

End

Start

End

**Continued from previous page...**

**SUNDAY**

Start

End

Start

End

Will the exhibition of films take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 8 of 21**

**PROVISION OF INDOOR SPORTING EVENTS**

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

Yes

No

**Section 9 of 21**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

Yes

No

**Section 10 of 21**

**PROVISION OF LIVE MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing live music?

**Continued from previous page...**

### **Standard Days And Timings**

#### **MONDAY**

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Start

End

#### **TUESDAY**

Start

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#### **WEDNESDAY**

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#### **THURSDAY**

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#### **FRIDAY**

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#### **SATURDAY**

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#### **SUNDAY**

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Live music may be amplified or unamplified. All amplified music will be played through a noise limiting device where appropriate.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

**Continued from previous page...**

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

## **Section 11 of 21**

### **PROVISION OF RECORDED MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

Yes  No

#### **Standard Days And Timings**

##### **MONDAY**

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Start

End

##### **TUESDAY**

Start

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##### **WEDNESDAY**

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##### **THURSDAY**

Start

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Start

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##### **FRIDAY**

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##### **SATURDAY**

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Start

End

**Continued from previous page...**

**SUNDAY**

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Recorded music will be played via an amplified sound system. This will include background music and occasionally music at a higher volume for specific events.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 12 of 21**

**PROVISION OF PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Yes

No

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes

No

**Section 14 of 21**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

**Continued from previous page...**

### **Standard Days And Timings**

#### **MONDAY**

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Start

End

#### **TUESDAY**

Start

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Start

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#### **WEDNESDAY**

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#### **THURSDAY**

Start

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Start

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#### **FRIDAY**

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#### **SATURDAY**

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End

#### **SUNDAY**

Start

End

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Provision of hot food and hot drink for consumption on the premises, takeaway collection, and delivery of food via third-party couriers (e.g., Deliveroo, Uber Eats). Late-night refreshment will be ancillary to the main restaurant operation. No consumption of food or drink will take place in the external seating area after 23:00.

State any seasonal variations

**Continued from previous page...**

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

## **Section 15 of 21**

### **SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

Yes       No

#### **Standard Days And Timings**

##### **MONDAY**

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

##### **TUESDAY**

Start

End

Start

End

##### **WEDNESDAY**

Start

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Start

End

##### **THURSDAY**

Start

End

Start

End

##### **FRIDAY**

Start

End

Start

End

##### **SATURDAY**

Start

End

Start

End

**Continued from previous page...**

**SUNDAY**

Start

End

Start

End

Will the sale of alcohol be for consumption:

On the premises       Off the premises       Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

This information relates to the operation schedule (there is no seasonal variation).

**Supply of Alcohol - Operating Schedule**

1. On-Sales and Seating Alcohol shall be sold for consumption on the premises and within the external seating area as identified on the submitted plan. All such sales shall be via waiter/waitress service to customers seated at tables or at the bar area.

2. External Area Restrictions The use of the external seating area for the consumption of alcohol shall cease at 23:00 daily. An exception is made for occasions where the area is formally authorised for specific events (such as Pride), subject to all necessary highway permissions being in force and appropriate management supervision.

3. The Restaurant Condition The premises shall operate primarily as a restaurant. With the exception of a maximum of 20 non-dining persons at any one time, alcohol shall only be sold to persons taking a substantial table meal and for consumption as an ancillary to that meal.

4. Off-Sales The sale of alcohol for consumption off the premises shall be strictly restricted to:

- Alcohol supplied as an accompaniment to a takeaway meal collected in person by the customer at the premises.
- The removal of a partially consumed, resealed bottle of wine that was purchased in conjunction with a substantial table meal.
- For the avoidance of doubt, the premises shall not provide a delivery service for alcohol. All sales of alcohol for consumption off the premises must involve a face-to-face transaction at the premises where the "Challenge 25" ID check can be physically conducted by staff.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Continued from previous page...**

**Name**

First name Suda

Family name Sharma

Date of birth  /  /   
dd mm yyyy

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number  
(if known) PA1216

Issuing licensing authority  
(if known) Rushcliffe Borough Council

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

**Continued from previous page...**

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

Start

End

TUESDAY

Start

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Start

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WEDNESDAY

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THURSDAY

Start

End

Start

End

FRIDAY

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SATURDAY

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SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Continued from previous page...**

## **Section 18 of 21**

### **LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

1. Management and Supervision: The premises shall be maintained as a responsible and professionally managed restaurant. The Premises License Holder (PLH) will ensure that there is effective supervision of the premises at all times to ensure the safety of customers and the prevention of public nuisance.
2. Staff Training and Documentation: All staff involved in the sale of alcohol shall receive comprehensive training regarding the licensing objectives, including "Challenge 25" protocols and conflict management.
  - o This training shall be documented in a dedicated training log.
  - o Training records shall be signed and dated by both the employee and the DPS and made available for inspection by the Police or an authorised officer.
  - o Refresher training shall be conducted and recorded at least every six months.
3. Incident Recording: An incident log shall be maintained and kept on the premises to record all crimes, complaints, incidents of disorder, or visits by authorities.
4. Pattern Identification: Management shall conduct a monthly review of the incident log to identify repeat incidents or emerging patterns, sharing this data with authorities upon reasonable request.

b) The prevention of crime and disorder

1. Digital CCTV System: A comprehensive digital CCTV system shall be installed and maintained. All entry/exit points, the lower ground floor and ground floor service areas will be covered to "evidential quality." Recordings shall be stored for 31 days with correct time/date stamping. A staff member capable of operating the system shall be on-site at all times the premises are open.
2. Incident and Refusals Logs: The premises shall maintain an Incident Log and a Refusals Log (bound book or electronic). These shall be checked and signed off by the DPS at least monthly.
3. Staff Training and Intoxication Policy: All staff shall be trained in identifying signs of intoxication, preventing "proxy sales," and conflict de-escalation.
4. Operational Controls:
  - o Occupancy: Management shall enforce sensible occupancy limits to ensure customer safety.
  - o Off-Sales: Alcohol sold for consumption off the premises shall be ancillary to a food order and will not be promoted as a standalone activity.
  - o Entry Policy: Management reserves the right to refuse entry to any person showing signs of intoxication or aggressive behaviour.
5. Liaison: The management shall maintain a proactive rapport with local Police and participate in local "Pub Watch" schemes if active.

c) Public safety

1. Emergency Procedures & Fire Safety: All staff shall be fully trained in the premises' emergency procedures and fire safety policy.
  - o Specific management controls shall be in place to ensure the safe evacuation of the lower ground floor area.
  - o Regular fire drills and equipment checks shall be conducted and documented in a dedicated fire safety logbook, available for inspection upon request.
2. Health & Safety Policy: A comprehensive, written Health & Safety policy shall be maintained and reviewed annually.
  - o Free potable drinking water shall be made available to customers at all times that alcohol is being served.

**Continued from previous page...**

- 3. Glassware and Spillages: Staff shall be tasked with the prompt removal of all empty glassware and bottles from both internal and external seating areas to prevent hazards.
  - o All spillages shall be identified and cleared immediately; wet floor signage shall be utilized where necessary.
- 4. Occupancy and Supervision: Capacity limits, as determined by the fire risk assessment, shall be strictly adhered to.
  - o Sufficient staffing levels and managerial supervision shall be maintained during all hours of operation to ensure the safety of patrons and staff.
- 5. Safe Collection and Food Delivery:
  - o All alcohol sold for takeaway (off-sales) shall be securely packaged in sealed containers and must be collected in person by the customer at the premises.
  - o Alcohol shall not be provided for delivery. Third-party couriers (such as Deliveroo or Uber Eats) shall be strictly prohibited from carrying alcohol from the premises.
  - o Food-only delivery orders shall be packaged securely to prevent tampering during transit.
  - o A "Challenge 25" ID verification shall be conducted face-to-face by staff at the premises for any collection order containing alcohol.
- 6. Drugs and Anti-Social Behaviour: The premises shall operate a zero-tolerance policy towards illegal drugs and anti-social behaviour.

**d) The prevention of public nuisance**

- 1. Waste and Delivery Management: No bottles or glass shall be placed in external bins between 21:00 and 09:00 (10:00 on weekends). No refuse collections or deliveries shall take place during these same hours.
- 2. Noise Control: Noise from regulated entertainment shall be monitored to ensure no nuisance to residents. All external doors and windows shall be kept closed after 22:00, except for access. No music shall be broadcast to the external seating area.
- 3. External Seating: Consumption of food or drink in the external seating area shall cease at 23:00 daily. After this time, the area shall be cleared of patrons. Alcohol consumption outside is strictly limited to this authorised area.
- 4. Dispersal Policy: Clear notices shall be displayed asking customers to leave quietly. A formal Dispersal Policy shall be implemented, with staff proactively managing the departure of customers between 23:00 and 02:30 to ensure they move away from the vicinity quickly.
- 5. Litter: The area immediately surrounding the premises shall be kept clear of litter associated with the business.
- 6. Noise management: All windows and doors shall be kept closed after 23:00, except for the immediate entrance and egress of customers, to minimise the breakout of amplified music. Management shall conduct 'boundary checks' at the perimeter of the building during live performances to ensure noise levels are reasonable.
- 7. Noise from recorded or live music shall not be audible at the façade of the nearest noise-sensitive premises (neighbours) after 23:00
- 8. During the final 30 minutes of opening (the 02:00-02:30 wind down) the volume of recorded music shall be significantly reduced to a background level to encourage a quiet and orderly dispersal of customers.

**e) The protection of children from harm**

- Challenge 25: The premises shall operate a "Challenge 25" policy. Anyone appearing under 25 must produce approved photographic ID (Passport, Driving Licence, or PASS card). Signage shall be prominently displayed.
- Accompanied Access: Persons under 18 must be accompanied by a responsible adult if they are to remain on the premises after 21:00.
- Proxy Sales: Staff shall be trained specifically to identify and refuse "proxy sales" (adults buying for minors).
- Refusals Log: All underage-related refusals shall be recorded, including date, time, and staff name, and reviewed monthly by the DPS.
- Supervision: Management shall ensure sufficient staffing to monitor the lower ground floor and external seating to ensure alcohol is not passed to minors.
- CCTV shall be used to monitor the premises (including the external area) to ensure the safety of children and to provide evidential footage in the event of any suspected illegal activity involving minors.

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

**Continued from previous page...**

## **Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

### **Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

**Continued from previous page...**

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- any page containing the holder's personal details including nationality;
- any page containing the holder's photograph;
- any page containing the holder's signature;
- any page containing the date of expiry; and
- any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

***Continued from previous page...***

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

**Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

**Section 20 of 21**

**NOTES ON REGULATED ENTERTAINMENT**

**Continued from previous page...**

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

**Continued from previous page...**

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

## **Section 21 of 21**

### **PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

\* Fee amount (£) 190.00

### **ATTACHMENTS**

### **AUTHORITY POSTAL ADDRESS**

#### **Address**

Building number or name   
Street   
District   
City or town   
County or administrative area   
Postcode   
Country United Kingdom

### **DECLARATION**

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).

Ticking this box indicates you have read and understood the above declaration

**Continued from previous page...**

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

Date (dd/mm/yyyy)

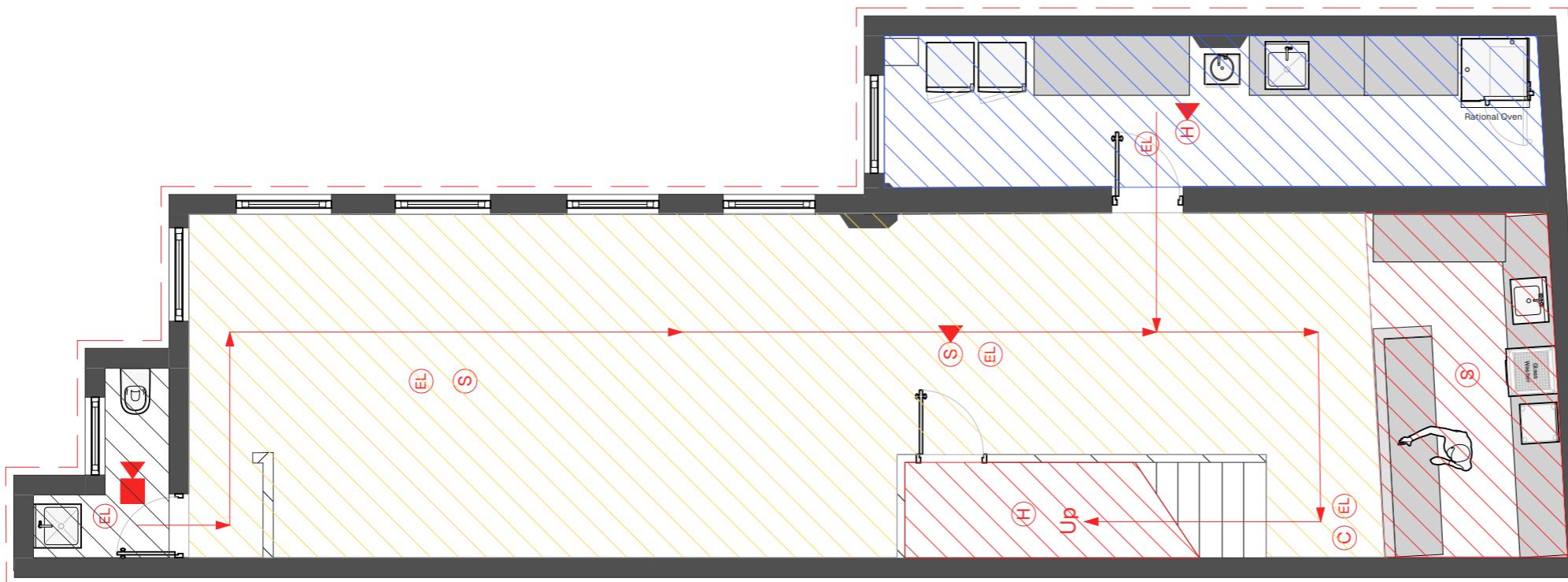
Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/nottingham/apply-1> to upload this file and continue with your application.

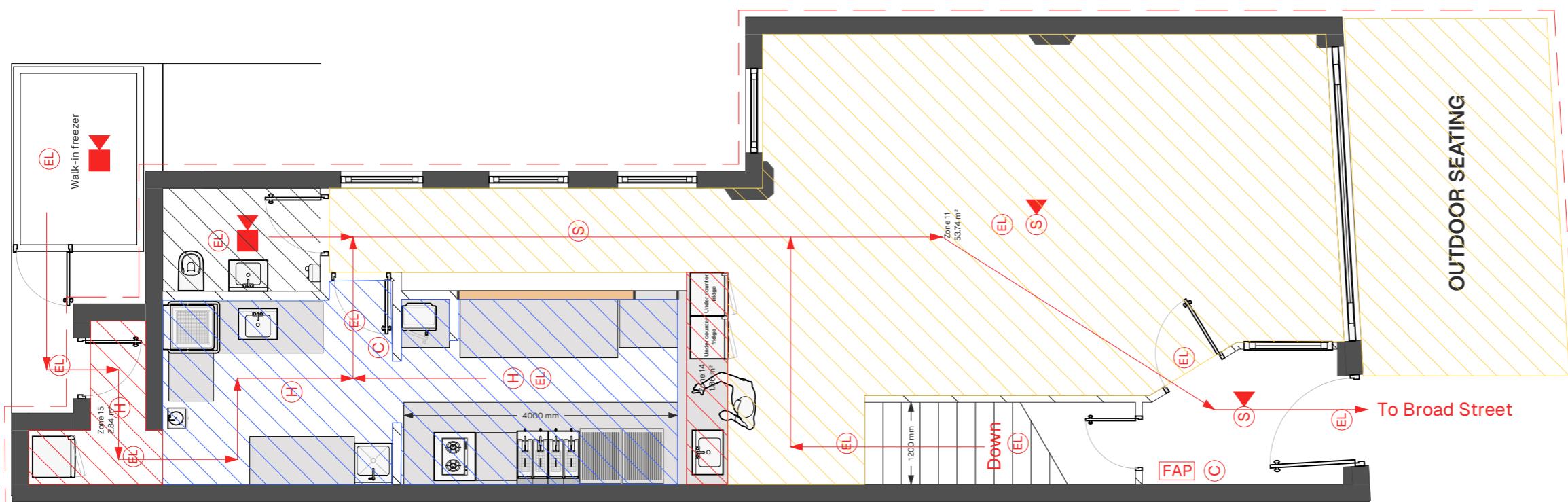
Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**



**LOWER GROUND FLOOR**



**GROUND FLOOR**

PROJECT NAME :	<b>BROAD STREET</b>			
PROJECT ADDRESS :	15 Broad Street Nottingham NG1 3AJ			
PROJECT NOTES :				
<p>DRAWING NAME : <b>ALCOHOL LICENSE PLAN</b></p>				
MADE BY :	###			
DATE :	20/12/2025			
PROJECT NO :	PAGE SIZE: A3	SCALE : 1:75		