

**Workplace Parking Levy  
Parking Services  
Neighbourhood Services**

**19<sup>th</sup> November 2018**

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We will use the information provided by you in connection with the Workplace Parking Charge (WPC). The basis under which the Council uses personal data for this purpose is in connection with your WPC contract.

You need to provide this information if you wish to enter into a contract with NCC for the purpose of joining the WPC scheme.

The information that you have provided will be kept for 1 year providing you are not in arrears. If you are in arrears the information will be kept for 6 years or for 1 year after settlement.

The information provided by you may also be used for the purpose of any other function carried out by the Council. Information about these functions and the legal basis on which information is used for them can be found at <http://documents.nottinghamcity.gov.uk/download/5939> .

The Data Controller is Nottingham City Council, Loxley House, Station Street, Nottingham NG23NG.

You can contact the data protection officer at the above address or at  
[data.protectionofficer@nottinghamcity.gov.uk](mailto:data.protectionofficer@nottinghamcity.gov.uk)

The new data protection law known as the General Data Protection Regulation provides for the following rights as prescribed by the legislation:

- A right to request a copy of your information
- A right to request rectification of inaccurate personal data
- A right to request erasure of your data known as 'the right to be forgotten'
- A right to in certain circumstances to request restriction of processing
- A right in certain circumstances to request portability of your data to another provider
- A right to object to processing of data in certain circumstances
- A right regarding automated decision making including profiling

Please note that if you are unhappy with a decision regarding the handling of your data you have the right to complain to the Information Commissioner's Office at Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF. See also the Information Commissioners website at <https://ico.org.uk/your-data-matters/>.

For more information about these rights please refer to our detailed privacy statement at <https://www.nottinghamcity.gov.uk/privacy-statement>.