

# Privacy Notice for Housing to Health



## Nottingham City Council Information Compliance

**Service Area: Housing Services**  
**Directorate: Growth and City Development**  
**PN-0303**

**02/2024**

---

Housing Health Co-ordinators (HHCs) were initially introduced as part of a 12-month pilot now extended between Nottingham City Council and Nottingham CityCare Partnership. They improve the links between housing and health services in the Nottingham city area, helping more citizens live in warm, comfortable and healthy homes. The project helps people find and move to a new and suitable home, where they can live as safely and independently as possible. It enables those who are in hospital to return home more quickly. The project helps others whose housing is affecting their health and wellbeing to find an alternative home that is better suited to their health needs.

City Care health professionals refer individuals to the Housing to Health Scheme when they think that an individual may benefit from it. They will contact Nottingham City Council over the telephone or email. Nottingham City Council officers will then contact the citizen and arrange an assessment appointment.

Nottingham City Council will use the information provided by you, along with information provided by Nottingham University Hospitals NHS Trust, Nottinghamshire Healthcare NHS Foundation Trust and services commissioned by Nottingham and Nottinghamshire CCGs, to apply you to the Housing to Health Scheme.

Information provided by yourself, or the above-named parties, will also be used for research and evaluation to improve future services.

### **What personal information will the Council process?**

City Care health professionals refer individuals to the Housing to Health Scheme and provide basic information like name, address, date of birth and reason for referral which may include information about medical conditions.

### **Lawful basis for processing**

The basis under which we use your personal information for these purposes is that this is necessary for the performance of a task carried out in the public interest by the Council or in the exercise of official authority vested in the Council'.

This is a result of the powers or duties contained in:

- Care Act 2014
- Section 1, Localism Act 2011
- Local Government Act 1972

The condition under which we process 'special categories of personal data' is that such use is necessary for reasons of substantial public interest for statutory and government purposes and in accordance with the provisions of the UK General Data Protection Regulation and the Data Protection Act 2018.

Information provided by yourself, or the above-named parties, will also be used for research and evaluation to improve future services. The basis under which the council uses personal data for this purpose is consent.

### **Will my information be shared with other organisations or used for other purposes?**

The Council will only share the personal information being processed with other departments within the Council and with other organisations when it is necessary to

provide the services to you, and when we have a lawful reason to do so. The Council may also share your information when we are obliged to by law.

The information may also be used for the purpose of any other function carried out by the Council. This may include sharing your information across the Council, or with external organisations. Information about these functions and the legal basis on which information is used for them can be found at <http://www.nottinghamcity.gov.uk/privacy-statement/>

The information will only be used for another purpose where it is lawful to do so.

### **Do I have to provide the information?**

You are not obliged by statute or contract to provide the information that is specified here.

### **How long will the Council retain the data for?**

The information that the council processes in the Housing to Health scheme will be kept for 6 years (subject to review) in line with its retention schedule in the Council's Information Asset Register.

The Council publish an Information Asset Register (IAR), this will outline the retention periods for the personal data we process. You can find this IAR on our website <https://geoserver.nottinghamcity.gov.uk/information-asset-register/>.

### **Information Rights**

The UK General Data Protection Regulation provides for the following rights as prescribed by the legislation:

A right to request a copy of your information

A right to request rectification of inaccurate personal data

A right to request erasure of your data known as 'the right to be forgotten'

A right to in certain circumstances to request restriction of processing

A right in certain circumstances to request portability of your data to another provider

A right to object to processing of data in certain circumstances

A right regarding automated decision-making including profiling

However, Nottingham City Council can restrict the above rights in certain circumstances for example to avoid obstructing an investigation, avoid prejudicing the prevention, detection, investigation or prosecution of criminal penalties or to protect the rights and freedoms of others.

### **Data Protection Officer**

You can contact the data protection officer at:

Loxley House,

Station Street,

Nottingham,

NG2 3NG

or at [data.protectionofficer@nottinghamcity.gov.uk](mailto:data.protectionofficer@nottinghamcity.gov.uk) .

### **Information Commissioner's Office**

The Information Commissioner's Office (ICO) website provides guidance on data protection and privacy matters, you can visit the website at [www.ico.org.uk](http://www.ico.org.uk). You also have the right to complain to the ICO if you consider that the Council have processed your personal data incorrectly or that we have breached our obligations to you. You can contact the ICO at:

Wycliffe House,

Water Lane

Wilmslow,

Cheshire

SK95AF

[www.ico.org.uk](http://www.ico.org.uk)

**Further Information**

For more information about these rights please refer to our detailed privacy statement at <https://www.nottinghamcity.gov.uk/privacy-statement> .