

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We ARC Space (Nottingham) Limited

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number

217160

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description

ARC Space
Ground Floor
17 Western Street

Post town

Nottingham

Post code

NG1 3AZ

Telephone number at premises (if any)

Non-domestic rateable value of premises

£7,300.00

Part 2 – Applicant details

Daytime contact telephone number

E-mail address (optional)

Current postal address if different from premises address

Post town

Post code

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? ☒ Yes ☐ No

If not, from what date do you want the variation to take effect?

DD		MM		YYYY			
1	4	0	8	2	0	2	6

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) ☐ Yes ☒ No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

This application seeks to extend the standard timings during which licensable activities are provided.

This application also seeks to add regulated entertainment activities which are already taking place at the premises but are currently exempt from the requiring authorisation as they fall within the deregulation provisions.

These activities are included to ensure they remain authorised during the timings that we are seeking.

We are also seeking the authorisation of late night refreshment as the proposed operating hours will extend past 23:00 hours when this activity becomes licensable.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment (Please see guidance note 3)

Please tick all that apply

- | | | |
|----|--|-------------------------------------|
| a) | plays (if ticking yes, fill in box A) | ☐ |
| b) | films (if ticking yes, fill in box B) | ☐ |
| c) | indoor sporting events (if ticking yes, fill in box C) | ☐ |
| d) | boxing or wrestling entertainment (if ticking yes, fill in box D) | ☐ |
| e) | live music (if ticking yes, fill in box E) | ☒ |
| f) | recorded music (if ticking yes, fill in box F) | ☒ |
| g) | performances of dance (if ticking yes, fill in box G) | ☒ |
| h) | anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | ☐ |

Provision of late night refreshment (if ticking yes, fill in box I)

☒

Supply of alcohol (if ticking yes, fill in box J)

☒

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 4)		Indoors	☐
					Outdoors	☐
					Both	☐
Day	Start	Finish				
Mon			Please give further details here (please read guidance note 5)			
Tue						
Wed			State any seasonal variations for performing plays (please read guidance note 6)			
Thur						
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 7)			
Sat						
Sun						

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 4)		Indoors	☐
					Outdoors	☐
					Both	☐
Day	Start	Finish				
Mon			Please give further details here (please read guidance note 5)			
Tue						
Wed			State any seasonal variations for the exhibition of films (please read guidance note 6)			
Thur						
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 7)			
Sat						
Sun						

C

Indoor sporting events Standard days and timings (please read guidance note 8)			<u>Please give further details</u> (please read guidance note 5)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6)
Tue			
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 7)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)		Indoors	☐
					Outdoors	☐
Day Start Finish					Both	☐
Mon			<u>Please give further details here</u> (please read guidance note 5)			
Tue						
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 6)			
Thur						
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 7)			
Sat						
Sun						

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	☒
				Outdoors	☐
				Both	☐
Day	Start	Finish			
Mon	08:00	00:00	Please give further details here (please read guidance note 5) Occasional unamplified and amplified music provided by solo artists, duos or groups at various times during licensed hours.		
Tue	08:00	00:00			
Wed	08:00	00:00	State any seasonal variations for the performance of live music (please read guidance note 6)		
Thur	08:00	00:00			
Fri	08:00	02:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat	08:00	02:00			
Sun	08:00	00:00	If applicable, an additional hour to the standard and non standard times on the date when British summertime commences. From the standard start timing on 31st December to the standard start timing on 1st January.		

F

Recorded music Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 4)		Indoors	☒
					Outdoors	☐
					Both	☐
Day	Start	Finish				
Mon	08:00	00:00	Please give further details here (please read guidance note 5) Occasional amplified music at various times during licensed hours.			
Tue	08:00	00:00				
Wed	08:00	00:00	State any seasonal variations for the playing of recorded music (please read guidance note 6)			
Thur	08:00	00:00				
Fri	08:00	02:00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 7)			
Sat	08:00	02:00	If applicable, an additional hour to the standard and non standard times on the date when British summertime commences.			
Sun	08:00	00:00	From the standard start timing on 31st December to the standard start timing on 1st January.			

G

Performances of dance Standard days and timings (please read guidance note 8)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	☒
				Outdoors	☐
				Both	☐
Day					
Mon	08:00	00:00	<u>Please give further details here</u> (please read guidance note 5) Occasional performance of dance by solo and multiple artists at various times during licensed hours.		
Tue	08:00	00:00			
Wed	08:00	00:00	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6)		
Thur	08:00	00:00			
Fri	08:00	02:00	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7) If applicable, an additional hour to the standard and non standard times on the date when British summertime commences. From the standard start timing on 31st December to the standard start timing on 1st January.		
Sat	08:00	02:00			
Sun	08:00	00:00			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			<u>Please give a description of the type of entertainment you will be providing</u>		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	☐
Mon				Outdoors	☐
				Both	☐
Tue			<u>Please give further details here</u> (please read guidance note 5)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 6)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 8)			<u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	☒
				Outdoors	☐
				Both	☐
Day	Start	Finish			
Mon	23:00	00:00	<u>Please give further details here</u> (please read guidance note 5) Provision of hot food and drinks to meet customer requirements.		
Tue	23:00	00:00			
Wed	23:00	00:00	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 6)		
Thur	23:00	00:00			
Fri	23:00	02:00	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	23:00	02:00	If applicable, an additional hour to the standard and non standard times on the date when British summertime commences.		
Sun	23:00	00:00	From the standard start timing on 31st December to the standard start timing on 1st January.		

J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption – please tick (please read guidance note 9)	On the premises	☐
				Off the premises	☐
				Both	☒
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 6)		
Mon	08:00	00:00			
Tue	08:00	00:00			
Wed	08:00	00:00			
Thur	08:00	00:00	<u>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 7) If applicable, an additional hour to the standard and non standard times on the date when British summertime commences. From the standard start timing on 31st December to the standard start timing on 1st January.		
Fri	08:00	02:00			
Sat	08:00	02:00			
Sun	08:00	00:00			

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10). As far as the applicant is aware none of the proposed activities should give rise to concern in respect of children.
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L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			<u>State any seasonal variations</u> (please read guidance note 6)
Day	Start	Finish	
Mon	08:00	00:30	
Tue	08:00	00:30	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 7) An additional 30 minutes after the non standard finish timings for the provision of licensable activities.
Wed	08:00	00:30	
Thur	08:00	00:30	
Fri	08:00	02:30	
Sat	08:00	02:30	
Sun	08:00	00:30	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

Please tick as appropriate

- I have enclosed the premises licence ☒
- I have enclosed the relevant part of the premises licence ☐

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

The licensing objectives have been carefully considered taking account of the premises and their location.
The proposed premises will promote the licensing objectives in accordance with the section 182 guidance.
The premises will operate in accordance with all relevant legislation.
It is not considered that any additional measures are necessary to promote the licensing objectives.

b) The prevention of crime and disorder

As existing.

c) Public safety

As existing.

d) The prevention of public nuisance

As existing.

e) The protection of children from harm

As existing.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee; or x
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy. ☐
- I have sent copies of this application and the plan to responsible authorities and others where applicable. x
- I understand that I must now advertise my application. x
- I have enclosed the premises licence or relevant part of it or explanation. x
- I understand that if I do not comply with the above requirements my application will be rejected. x

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	Rothera Bray
Date	16/07/2026
Capacity	Solicitors for the applicant

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 14). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)

Jo Soar
Rothera Bray LLP
2 Kayes Walk
The Lace Market
Stoney Street

Post town	Nottingham	Post code	NG1 1PZ
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Telephone number (if any)	07747 028130
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If you would prefer us to correspond with you by e-mail, your e-mail address (optional)
j.soar@rotherabray.co.uk