

**Community Protection
Commercial and Operations**

28th December 2018

We will use the information provided by you for nomination for a Commendation Award, which is to commend citizens for acts of bravery / service to Nottingham City. The basis under which the Council uses personal data for this purpose is that this is necessary for the performance of a task carried out in the public interest by the Council or in the exercise of official authority vested in the Council.

You are not obliged, either by statute or by contract, to provide the information that is requested here. The information that you have provided will be kept until the award ceremony has taken place.

The Data Controller is Nottingham City Council, Loxley House, Station Street, Nottingham NG2 3NG.

You can contact the data protection officer at the above address or at data.protectionofficer@nottinghamcity.gov.uk .

The new data protection law known as the General Data Protection Regulation provides for the following rights as prescribed by the legislation:

- A right to request a copy of your information
- A right to request rectification of inaccurate personal data
- A right to request erasure of your data known as ‘the right to be forgotten’
- A right to in certain circumstances to request restriction of processing
- A right in certain circumstances to request portability of your data to another provider
- A right to object to processing of data in certain circumstances
- A right regarding automated decision making including profiling

Please note that if you are unhappy with a decision regarding the handling of your data you have the right to complain to the Information Commissioner’s Office at Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF. See also the Information Commissioners website at <https://ico.org.uk/your-data-matters/> .

For more information about these rights please refer to our detailed privacy statement at <https://www.nottinghamcity.gov.uk/privacy-statement> .