

## Privacy Notice for Public Health



## Nottingham City Council Information Compliance

**Service Area: Drug Related Deaths**  
**Directorate: Public Health**  
**PN-0310**

**05/2023**

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The Public Health Team are part of Nottingham City Council, who are the data controllers for the personal data (or personal information) that we process about you. When we process personal information relating to you, we will only do so when it is necessary and where we have a lawful reason to do so.

We will use personal information as part of the Real Time Surveillance System for Drug Related Deaths.

The Real Time Surveillance System for drug related deaths is a programme of work within Public Health. The work requires the Council to process personal data related to the circumstances of potential drug related deaths, and other personal data related to reported incidents of self-harm. The work is collaborative and involves sharing of personal data between multiple partner organisations including Nottingham City Council, Nottinghamshire County Council, Nottinghamshire Police, and Health trusts.

When we process your personal information, we will comply with data protection legislation and enable you to exercise your rights contained within the legislation.

### **What personal information will the Council process?**

The information that we collect to fulfil the purposes, objectives, or to deliver the services outlined above will relate to your: (this may include all, or some of the following, depending on the service).

- gender

- ethnicity
- sexuality
- relationship status
- date of death
- date of birth and age
- mode of death
- location of death
- living individuals who were present (at the time or significantly in the circumstances prior to the death) or who discovered the death
- home address
- GP
- previous suicide attempts
- history of overdose
- contact with mental health services
- contact with other services and settings

Deceased individuals are not data subjects for the purposes of data protection.

There are no intentions to collect information about living individuals as part of this process.

The information we process about people who have died from suspected drug related deaths may include the following 'special categories of personal data':

- Race or Ethnic origin
- Political opinions
- Religious beliefs
- Trade Union membership
- Physical or mental health
- Sex life or sexual orientation

### **Lawful basis for processing**

The basis under which we use your personal information for these purposes is:

General Data Protection Regulation: Article 6. Processing is legal on the basis of being:

- Performance of a public task in in the public interest

This is a result of the powers or duties contained in:

- **The Health and Social Care Act 2012**
- **The Statistics and Registration Service Act 2007 (as amended by S.287 of the Health and Social Care Act 2012)**
- **Regulation 3 of the Health Service (Control of Patient Information) Regulations 2002**

The condition under which we process 'special categories of personal data' is:

General Data Protection Regulation: Article 9: Processing is legal on the basis of being:

- Of Substantial Public Interest. The need to identify the causes of drug related death and to ensure appropriate preventative measures are being taken to reduce drug related death rates is necessary for protecting the public.
- Of Public interest for Public Health

All actions taken around processing personal information will be done in accordance with the provisions of the UK and the Data Protection Act 2018.

**Will my information be shared with other organisations or used for other purposes?**

The Council will only share your personal information with other departments within the Council, and with other organisations when it is necessary to provide the services to you, and when we have a lawful reason to do so. The Council may also share your information when we are obliged to by law.

In relation to this service, the Council may share personal information with:

Nottinghamshire Police

British Transport Police

Nottinghamshire Healthcare Trust

The information may also be used for the purpose of any other function carried out by the Council. This may include sharing your information across the Council, or with external organisations. Information about these functions and the legal basis on which information is used for them can be found at <http://www.nottinghamcity.gov.uk/privacy-statement/>

The information will only be used for another purpose where it is lawful to do so.

### **Do I have to provide the information?**

You are not obliged by statute or contract to provide the information that is specified here.

### **How long will the Council retain the data for?**

Any case specific data will be retained for a period of 10 years and will be deleted. The provider of the RTS database will be notified of this time period and will arrange for data to be automatically deleted after this point. General data relating to overall figures of suspected drug related deaths will be retained indefinitely by the local authority for the purpose of public health monitoring and statistics.

The Council publish an Information Asset Register (IAR), this will outline the retention periods for the personal data we process. You can find this IAR on our website <https://geoserver.nottinghamcity.gov.uk/information-asset-register/>

### **Information Rights**

The UK General Data Protection Regulation provides for the following rights as prescribed by the legislation:

A right to request a copy of your information

A right to request rectification of inaccurate personal data

A right to request erasure of your data known as 'the right to be forgotten'

A right to in certain circumstances to request restriction of processing

A right in certain circumstances to request portability of your data to another provider

A right to object to processing of data in certain circumstances

A right regarding automated decision-making including profiling

However, Nottingham City Council can restrict the above rights in certain circumstances for example to avoid obstructing an investigation, avoid prejudicing the prevention, detection, investigation or prosecution of criminal penalties or to protect the rights and freedoms of others.

### **Data Protection Officer**

You can contact the data protection officer at:

Loxley House,  
Station Street,  
Nottingham,  
NG2 3NG

or at [data.protectionofficer@nottinghamcity.gov.uk](mailto:data.protectionofficer@nottinghamcity.gov.uk) .

### **Information Commissioner's Office**

The Information Commissioner's Office (ICO) website provides guidance on data protection and privacy matters, you can visit the website at [www.ico.org.uk](http://www.ico.org.uk). You also have the right to complain to the ICO if you consider that the Council have processed your personal data incorrectly or that we have breached our obligations to you. You can contact the ICO at:

Wycliffe House,  
Water Lane  
Wilmslow,  
Cheshire  
SK95AF

[www.ico.org.uk](http://www.ico.org.uk)

**Further Information**

For more information about these rights please refer to our detailed privacy statement at <https://www.nottinghamcity.gov.uk/privacy-statement> .