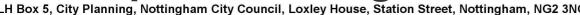
## Development Management LH Box 5, City Planning, Nottingham City Council, Loxley House, Station Street, Nottingham, NG2 3NG





## **APPLICATION VALIDATION CHECKLIST** Full/Outline Planning Application and Approval of Reserved Matters

Please use this checklist to ensure that you have supplied all the information necessary to validate your application.				
National Requirement	Tick box to co	nfirm you have i	ncluded:	
Completed Application Forms				
Site Location Plan				
Other Plans/Information necessary to fully describe the development				
Ownership/Agricultural Holdings Certificate (not required for Reserved Matters)		or N/A		
Design and Access Statement (except for changes of use and engineering operations)		or N/A		
Application Fee (if required)		or N/A		
In addition to the information above, you may also need to provide one or more of the documents listed below. Place 'Y' in the 'required' column if your proposed development falls within <b>one or more</b> of the criteria listed below the document name, or if you have been advised in written pre-application advice from the City Council that a particular document is required. It is acceptable to combine more than one requirement into a single document (you may wish to supply a comprehensive planning statement covering many of the requirements, for example) but please use the document reference column to identify where the relevant information can be found. For more information about any of the documents or for a full explanation of the criteria and any abbreviations used please refer to the Nottingham City Council Validation Requirements for Planning Applications document or contact Development Management on <b>0115 8764447</b> .				
Document/Information Requirement	Required (Y/I	N)? Document	Reference:	
Affordable Housing Statement				
Development involving 25 residential dwellings or more				
Outline applications for residential development on sites of 1Ha or more  Air Quality Assessment				
Air Quality Assessment				
Biodiversity Survey and Report				
<ul> <li>All developments within or with site boundaries within 100m of SSSIs, SINCS, Local Nature Reserves and Ancient Woodland</li> <li>All major developments</li> <li>Loft conversions and works to the roofs of Listed Buildings</li> <li>Proposals involving demolition</li> </ul>				
Energy Statement				
All major developments				
All developments specified within Schedule 1 of the Town and Country Planning (Environmental Impact Assessment) (England and Wales) Regulations 1999     Developments specified in Schedule 2 of the Regulations that are likely to have significant effects on the environment by virtue of factors such as its nature, size or location				
Flood Risk Assessment				
Development proposals of 1 hectare or greater in Flood Zone 1				
Proposals for new development located in Flood Zones 2 and 3     Foul Sewage/Utilities Assessment				
All major developments				
Heritage Statement				
<ul> <li>All development and works affecting Listed Buildings</li> <li>All development within an Archaeological Constraint area</li> <li>All development affecting Scheduled Ancient Monuments</li> <li>All applications for Conservation Area Consent</li> </ul>				
Land Contamination Assessment				
All development on brownfield sites where previous uses of the site or immediate surrounding land are likely to have caused contamination  All development on or within 350m of an existing or known former landfill site.				
Development on or within 250m of an existing or known former landfill site  Landscaping Details				
All full applications (and outline applications where landscaping is not a reserved matter) for major developments				

Document/Information Requirement	Required (Y/N)?	Document Reference:
Lighting Assessment	required (1711):	Boodinent Reference.
All developments involving the erection of floodlighting		
All developments involving the creation of new roads and public spaces		
Noise Assessment		
<ul> <li>Industrial and warehouse development falling within classes B2 and B8</li> </ul>		
<ul> <li>Night clubs, and other entertainment uses falling within class D2</li> </ul>		
<ul> <li>Pubs, bars and other drinking establishments falling within Class A4</li> </ul>		
New residential development adjacent to main roads and railways		
Open Space Assessment		
<ul> <li>All residential developments of 12 dwellings or more</li> <li>All developments within the Open Space Network as defined on the Nottingham</li> </ul>		
Local Plan Proposals Map		
All developments on existing playing fields		
Parking Provision		
All new dwellings, including conversions of existing buildings		
All development involving new non-residential floorspace		
All changes of use		
Photographs and Photomontages		
All major developments		
New infill development in conservation areas or adjacent to listed buildings  Planting Obligation (October 100 Agreement) Partitles (October 100 Agreement)  Planting Obligation (October 100 Agreement)		
Planning Obligations (Section 106 Agreement)- Draft Head(s) of Terms		
<ul> <li>Residential developments of 12 dwellings or more, or 0.5Ha site area or more</li> <li>Major retail and employment development</li> </ul>		
Developments including purpose-built student accommodation		
<ul> <li>Developments where a requirement for a Planning Obligation is highlighted in a</li> </ul>		
development brief or other published planning guidance document		
Site Waste Management Plan		
All major developments		
Statement of Community Involvement		
All large-scale major developments		
Structural Survey		
Development involving structural alterations through the conversion of a listed		
building to an alternative use		
<ul> <li>Development or works to listed buildings involving demolition of all or part of the building/structure</li> </ul>		
Proposed demolition of an unlisted building in a conservation area		
Town Centre Uses- Evidence to Accompany Applications		
<ul> <li>development including retail (including warehouse clubs and factory outlet</li> </ul>		
centres), leisure, entertainment facilities, and the more intensive sport and		
recreation uses (including cinemas, restaurants, drive-through restaurants, bars		
and pubs, night-clubs, casinos, health and fitness centres, indoor bowling centres,		
and bingo halls)		
<ul> <li>offices, both commercial and those of public bodies</li> <li>arts, culture and tourism (theatres, museums, galleries and concert halls, hotels,</li> </ul>		
and conference facilities)		
Transport Assessment		
All major developments comprising jobs, shopping, leisure and services (using the		
thresholds as set out in the Validation Requirements document)		
Large-scale major residential developments		
<ul> <li>Smaller developments comprising jobs, shopping, leisure and services which</li> </ul>		
would generate significant amounts of travel in, or near to, air quality management		
areas		
New and expanded school facilities  Travel Plan	$\overline{}$	
All major developments comprising jobs, shopping, leisure and services (using the		
thresholds as set out in the Validation Requirements document)		
Smaller developments comprising jobs, shopping, leisure and services which		
would generate significant amounts of travel in, or near to, air quality management		
areas		
New and expanded school facilities		
Tree Survey/Arboricultural Implications		
<ul> <li>Development directly affecting existing trees within or adjacent to the site boundaries</li> </ul>	<del>_</del>	
Ventilation/Extraction Statement		
Development involving the erection of, or change of use of premises to, a use		
falling within class A3,A4, A5, B1, B2 and B8		
Other Documents		
Use the space below to list any other documents you are providing in support of your applica	ation:	
		- B
If your planning application is for landfill or telecommunications development please	refer to the Validatio	on Requirements for

Planning Applications document to ensure that you have supplied all necessary documentation.