



**Planning Policy and Research Team
Planning Strategy and GIS
Growth & City Development**

October 2024

When contacting the Planning Policy & Research Team we will use the information provided by you in connection with the development of the statutory development plan for Nottingham City and associated documents or to provide planning policy advice on development sites or planning applications. The basis under which the Council uses personal data for this purpose is that this is necessary for the performance of a task carried out in the public interest by the Council or in the exercise of official authority vested in the Council.

You are not obliged, either by statute or by contract, to provide the information that is requested here but if you choose to input into the plan your information will be retained in connection with the development of the statutory plan. Any contact details collected for the purposes of statutory consultation will be held in a joint Greater Nottingham consultation database as well as any joint consultation responses. However any consultation responses relating to Nottingham City Council specific planning policy documents will be held separately by Nottingham City Council.

Please be aware that your original consultation response letter or email may be published online. Where we publish consultation responses or comments, only your name, and where applicable, your organisation, will be published. All other personal information will be removed before being made public.

Prior to examination your name, organisation, contact details and full consultation response (on the Greater Nottingham Strategic Plan Publication Draft (Regulation 19) plan) will however be required by the Planning Inspector and will therefore be shared with the Planning Inspectorate.

The information that you have provided will be held in accordance with the retention periods set out in the Information Asset Register. Retention periods can be found from the following page: <https://www.nottinghamcity.gov.uk/privacy-statement>

The information provided by you may also be used for the purpose of any other function carried out by the Council. Information about these functions and the legal basis on which information is used for them can be found at <http://documents.nottinghamcity.gov.uk/download/5939> .

The Data Controller is Nottingham City Council, Loxley House, Station Street, Nottingham NG2

3NG.

The Data Protection Officer is Naomi Matthews. You can contact the data protection officer at the above address or at data.protectionofficer@nottinghamcity.gov.uk .

The new data protection law known as the General Data Protection Regulation provides for the following rights as prescribed by the legislation:

- A right to request a copy of your information
- A right to request rectification of inaccurate personal data
- A right to request erasure of your data known as ‘the right to be forgotten’
- A right to in certain circumstances to request restriction of processing
- A right in certain circumstances to request portability of your data to another provider
- A right to object to processing of data in certain circumstances
- A right regarding automated decision making including profiling

Please note that if you are unhappy with a decision regarding the handling of your data you have the right to complain to the Information Commissioner’s Office at Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF. See also the Information Commissioners website at <https://ico.org.uk/your-data-matters/> .

For more information about these rights please refer to our detailed privacy statement at <https://www.nottinghamcity.gov.uk/privacy-statement> .